

Name _____

Prisoner Number _____

Address _____

Date: _____

Friend of the Court Address _____

RE: _____
Name of case (Plaintiff v. Defendant), Case Number

Dear _____ County Friend of the Court:
Name of County

My name is _____ and my case number is _____
_____. The name of the other party is my case is _____

[If you have multiple cases in the same county, list each case number and the name of the other party in each case.] _____

I am writing to notify you that I am currently incarcerated at _____ . As you
Name of facility

know, MCL 552.517(b) requires the Friend of the Court to initiate a support review when it receives information that an individual is incarcerated.

In addition to a support review, I would ask that you stop the surcharge on any arrearages that I currently owe or that accumulate while I am locked up.

When corresponding with me, please use my prison number to ensure that any letters you send reach me. My prison number is _____
Prison number

Thank you for your assistance.

Sincerely,

Your signature